

Dear LBOH and Higher Education partners,

We have received several questions related to jurisdictional assignment of college/university/boarding school COVID-19 cases, regarding students who may travel across jurisdictions and how to document addresses. We have been reviewing these issues on our Tuesday 11 a.m. webinars. Please review some key principles and examples below. If you have questions about a specific case, please call 617-983-6800 to discuss with the epidemiologist-on-call.

If you have questions around lab reporting of key demographic information (student addresses and contact information) please contact

[elr.cdsupport@massmail.state.ma.us](mailto:elr.cdsupport@massmail.state.ma.us).

Thanks.

### **Key principles**

- Cases should be counted in the city or town where they live for most of the year. For typical students, this is their residence while attending school (on- or off-campus) and not their parents' residence (even if there has been recent travel back and forth).
  - Massachusetts colleges, boarding schools, and universities have been instructed to use students' current local addresses (not parents' addresses) when reporting lab results.
  - The official local address should be reflected in the demographic question package #2 (official city).
  - Make sure that the Education Institution variable in the Risk Question Package has been completed.
- If a case or contact is isolating or quarantining in another jurisdiction outside of their local address (e.g., a college student who attends school in Boston returned to their parents' home in Hingham to isolate) then the other jurisdiction should be notified via a MAVEN task to the LBOH group or a phone call.
  - Ensure all relevant information is documented in the MAVEN notes including phone number, address where the individual is currently staying (participants tab – edit person button), any progress made in the investigation/monitoring, any relevant dates (e.g., when isolation or quarantine is supposed to end).
    - If the other jurisdiction is in-state, please notify the other jurisdiction directly (by task or phone call) and share the event in MAVEN.
    - If the other jurisdiction is out-of-state, please call 618-983-6800 and provide the MAVEN ID to the epi-on-call. MDPH will take care of the out-of-state notification.

- *Do not change the (official city) address in the demographic question package to reflect where the individual is temporarily staying. If you update an official city to a different jurisdiction, you will no longer have access to the event.*
- If you notice that a case or contact has the incorrect official address in MAVEN (where they should be counted as a case), please update the official address, and complete the Education Institution variable in the Risk Question Package.
  - If the case or contact is isolating or quarantining in your jurisdiction, but official address should be counted elsewhere (e.g., boarding school/college/university local address) then make sure to **share** the event with yourself so you do not lose access to it upon updating the official address.
  - By updating the address, the appropriate LBOH or state will be notified by MAVEN or DPH. To learn how to update an address in MAVEN please refer to the How to update your addresses for your event in MAVEN found here on MAVEN Help:

### **Examples**

- Students who move to university town, and test positive in their new town, are counted as cases of that university town.
  - The student who moves to school and tests positive Day 1, is a case at the school address, not their parents' home.
  - The student who moves to school and tests positive Day 1 but goes back home to isolate at their parents' address is a case at the school address, as they are technically still living at school and will be going back after they recover.
- If there is a case in Town A (university residence), but the student goes home to their parents' house in Town B to isolate, we count it as a Town A case and the Town A LBOH should **share the event** with Town B and give them a call to let them know the case is isolating in their jurisdiction.
- If a student lives at Town A (university residence) but was sent home to their parent's house (Town B) to quarantine due to an exposure, and subsequently tests positive while in quarantine in Town B, they would still be counted as a case for Town A (university residence) as Town A is where they spend most of their year. This would also apply if a student living in Town A (university residence) returns to their parents' house (Town B) for a holiday break, and tests positive while visiting Town B.
  - Official address may need to be updated if the student put Town B as their address when seeking testing. Town B LBOH should conduct the interview (that is how they will determine the student should be counted by their university residential address in Town A) and create relevant contact events. There may need to be some communication back and forth

between Town A and Town B LBOH on a case-by-case basis. Make sure all notes are updated in MAVEN.

If a student moves to Town A, Massachusetts from Town B, Rhode Island to start the school year and tests positive Day 1, they are counted as a case for Town A, even if they were likely exposed in Town B. During case investigation, Town A LBOH should identify all close contacts, including out-of-state contacts and create contact events in MAVEN. MDPH will notify RI about any RI contacts. If the case goes back to RI to isolate, Town A LBOH should notify MDPH by calling 6800 so MDPH can notify RI (although they will still be counted as an MA case). For additional scenarios, please refer to the Returning Student Scenario Guidance in MAVEN Help found here:

[http://www.maventrainingsite.com/maven-help/pdf/IHE%20Jurisdiction%20Issues%20Tip%20Sheet\\_September%202021.pdf](http://www.maventrainingsite.com/maven-help/pdf/IHE%20Jurisdiction%20Issues%20Tip%20Sheet_September%202021.pdf)

### **Reporting your results with correct demographic information**

We have been receiving lab results with incorrect and incomplete residential addresses. Please make sure you are using the following to submit.

**Street1** Students Address – Example 770 Commonwealth Avenue (report students address not where they live before coming to school)

**Street2** Dorm Name or Other information (Houston Hall) or leave blank

Contact Information		
Start Date:	End Date:	
09/16/2021	01/01/2030	
Address Type *	Street 1	Street 2
Home	880 Commonwealth Avenue	Warren Towers - Room 223
City	State	Zip Code
Boston	MA	02446
County		
Country	USA	
Home Phone	Mobile Phone	Work Phone
	(617) 777-8989	
Email		



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